

Zoom and Canvas Tips and Tricks For Teachers

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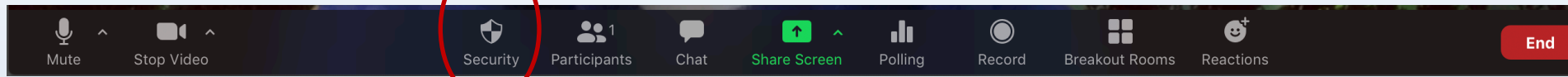
Website: tuan-d-nguyen.github.io/home

Zoom features

Zoom Meeting

The image displays a Zoom meeting window. At the top, the title bar reads "Zoom Meeting". The main area shows a video feed of a man with glasses and a blue shirt, positioned against a virtual background of a green aurora borealis over a dark forest. In the top-left corner of the video area, there are two small icons: an information icon (i) and a green checkmark icon. In the top-right corner, there is a full-screen icon. At the bottom, a dark toolbar contains several icons and labels: a microphone icon labeled "Mute", a video camera icon labeled "Stop Video", a shield icon labeled "Security", a group of people icon labeled "Participants" with a "1" next to it, a speech bubble icon labeled "Chat", a green screen icon labeled "Share Screen", a bar chart icon labeled "Polling", a record icon labeled "Record", a grid icon labeled "Breakout Rooms", and a smiley face icon labeled "Reactions". A red "End" button is located in the bottom-right corner of the toolbar.

Security

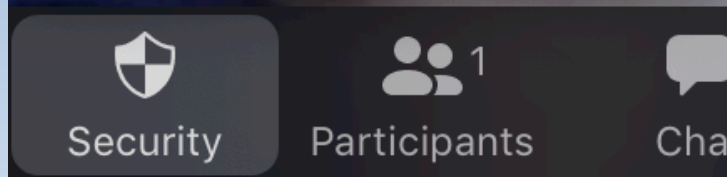
A dark grey menu is open, showing security settings. It contains the following text:

Lock Meeting

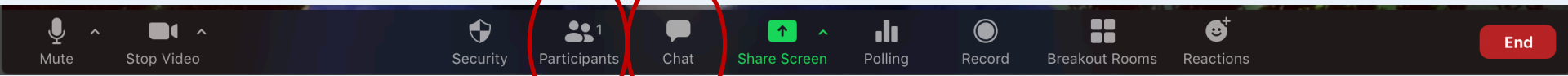
Enable Waiting Room

Allow participants to:

- ✓ Share Screen
- ✓ Chat
- ✓ Rename Themselves
- ✓ Unmute Themselves



Participants



Participants (1)

Tuan Nguyen (Host, me)

Invite Mute All More

Chat

To: Everyone
Type message here...

File ...

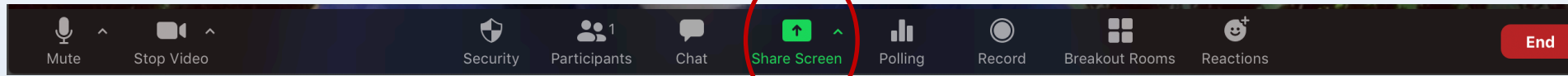
File ...

Save Chat

Participant Can Chat With:

- No one
- Host only
- Everyone publicly
- Everyone publicly and privately

Share screen



Basic Advanced

Desktop 1

Desktop 2

Whiteboard

iPhone/iPad via AirPlay

iPhone/iPad via Cable

Microsoft PowerPoint - Zoom and Canvas tips and tricks webinar

Microsoft PowerPoint - Zoom and...

Google Chrome - The New York Ti...

Finder - zoom canvas tips and tricks

Microsoft Word - Zoom and Canva...

Stickies - SUBMITTED

Google Chrome - KSU Zoom and C...

Share computer sound Optimize Screen Share for Video Clip **Share**

✓ One participant can share at a time
Multiple participants can share simultaneously
Advanced Sharing Options...

Share Screen Polling Record Breakout Rooms Reactions



White Board (I)

Basic Advanced

Desktop 1

Desktop 2

Whiteboard

iPhone/iPad via AirPlay

iPhone/iPad via Cable

Microsoft PowerPoint - Zoom and Canvas tips and tricks webinar

Microsoft PowerPoint - Zoom and...

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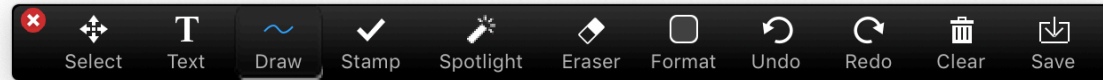
Stickies - SUBMITTED

Google Chrome - KSU Zoom and C...

Share computer sound Optimize Screen Share for Video Clip

Share

White Board (II)



$$\sum_{i=1}^3 i^2 + 2 =$$

Polling

Mute Stop Video Security Participants Chat Share Screen Polling Record Breakout Rooms Reactions End

Polls

Poll 1: Polling! Edit

1. Have you used the polling feature on zoom before?

Yes, as the host

Yes, as the participant

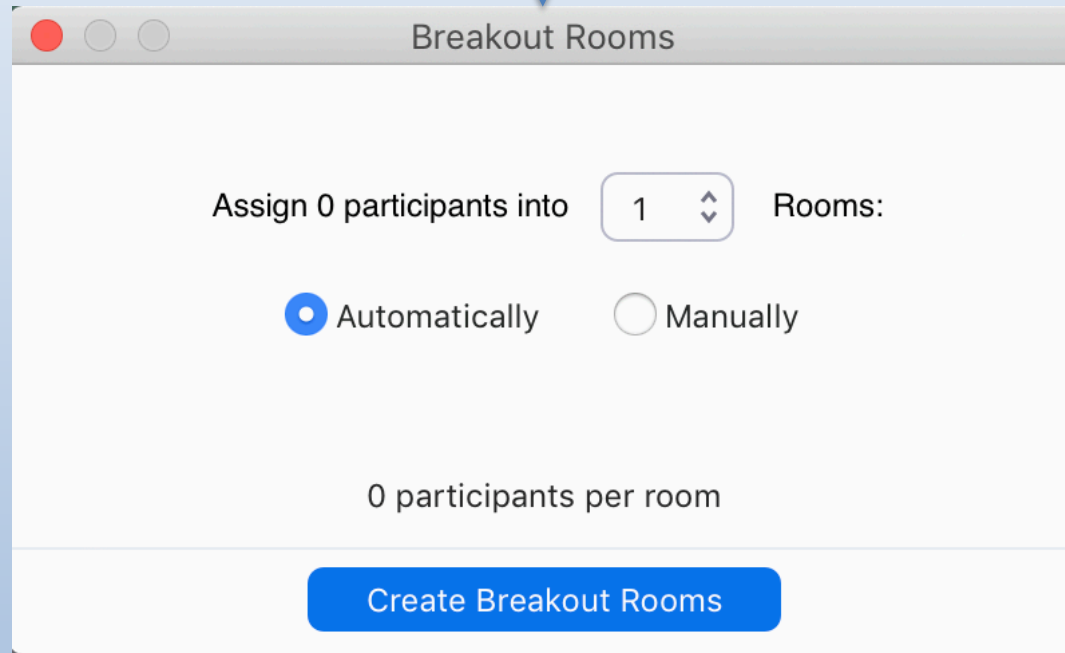
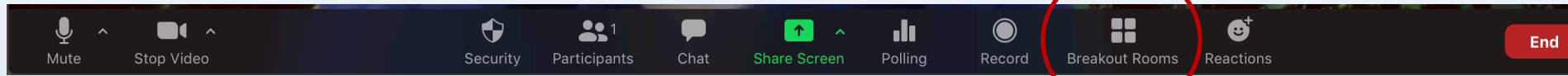
This is my first time

Launch Poll

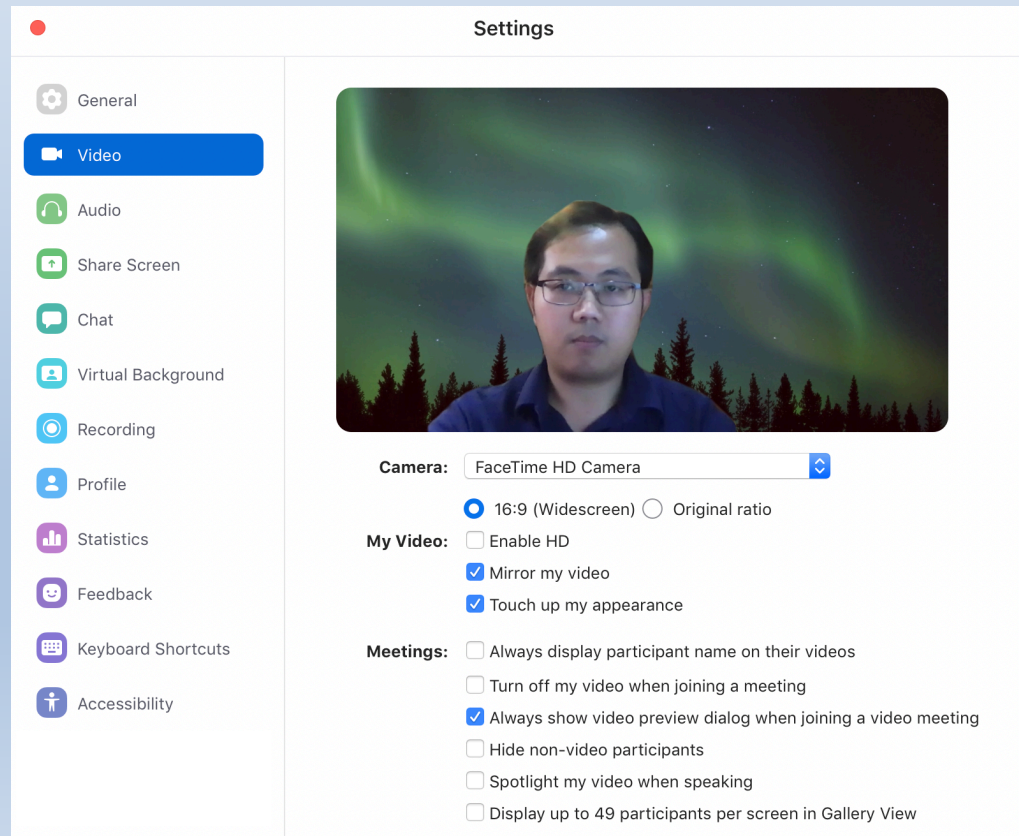
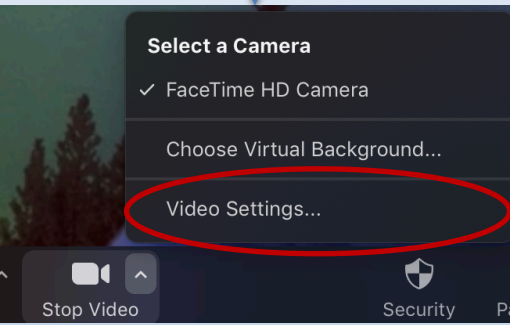
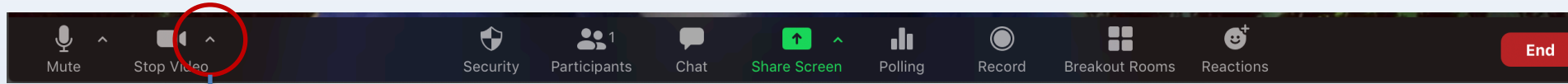
Edit Meeting Polls

Title	Total Questions	Anonymous	+ Add Poll
> Poll 1: Polling!	1 question	Yes	Edit Delete

Breakout Rooms



Video settings



Canvas: Setting up home page

☰ C&I College of Ed. > Syllabus

Summer 2020

Home

Syllabus

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Outcomes

Rubrics

Quizzes

Modules

Conferences

Collaborations

Chat

Photo Roster

Copy Grades to KSIS

MyMediasite

Office 365

UDOIT

KSU Zoom and Canvas Webinar

Your class here!

Class description:

Zoom link (permanent link for this class): insert direct zoom link here.

Instructor Information

Instructor: Tuan D. Nguyen, Ph.D.

Office: 251 Bluemont Hall

Contact info: nguyetd1@ksu.edu

Class schedule, expectations, etc.

Course Summary:

Date	Details
------	---------

Jump to Today

Edit

Course Status

Unpublished Publish

Import Existing Content

Import from Commons

Choose Home Page

View Course Stream

Course Setup Checklist

New Announcement

Student View











New Analytics


View Course Notifications

August 2020							
26	27	28	29	30	31	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	1	2	3	4	5	

Course assignments are not weighted.

Canvas: Modules (I)

- Home
- Modules**
- Announcements
- Zoom
- Grades
- People
- Chat
- MyMediasite
- Collaborations 
- Conferences 
- Quizzes 
- Outcomes 
- Files 
- Pages 
- Syllabus 
- Rubrics 
- Assignments 
- Discussions 
- Settings



Course Projects & Practicum Tasks		✓	+	⋮
⋮	📄 Course Projects and Practicum Tasks Overview	✓		⋮
⋮	Math/Science Task Makeover	✓		⋮
⋮	📄 Math/Science Task Makeover Sep 20 40 pts	✓		⋮
⋮	📎 Math:Science Task Makeover Template-1.docx	✓		⋮
⋮	🔗 Math/Science Task Makeover - Video	✓		⋮
⋮	Inquiry Lesson Plan and Reflection (avail Week7)	⊘		⋮
⋮	📄 Inquiry Lesson Plan and Reflection Oct 11 50 pts	⊘		⋮
⋮	📎 Science Lesson Plan Template.doc	⊘		⋮
⋮	📎 Math Lesson Plan Template.doc	⊘		⋮
⋮	Building Procedural Fluency - Models, Strategies, Algorithms (avail Week9)	⊘		⋮
⋮	📄 Building Fluency Project, Models-Strategies-Algorithms Nov 1 40 pts	⊘		⋮
⋮	📎 Building Fluency Project, Model-Strategy-Algorithm Template -1.docx	⊘		⋮
⋮	🔗 Building Fluency Project - Video	⊘		⋮
⋮	Manipulative Task (avail Week11)	⊘		⋮

Canvas: Modules (II)

- Home
- Modules**
- Announcements
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- Rubrics
- Assignments
- Discussions
- Settings

▼ Week 3 ⊞

Drop files here to add to module
or choose files

Add Item to Week 3 ⊞

Add to Week 3

Select the assignment you want to associate with this module, or add an assignment by selecting "New Assignment".

[New Assignment]
Assignments

Indentation:

Canvas: Modules (III)

Week 3



Quiz 1



Quiz Type Graded Quiz

Assignment Group Assignments

Options

Shuffle Answers

Time Limit Minutes

Allow Multiple Attempts

Let Students See Their Quiz Responses (Incorrect Questions Will Be Marked in Student Feedback)

Only Once After Each Attempt

Let Students See The Correct Answers

Show Correct Answers at

Hide Correct Answers at

Show one question at a time

Quiz Restrictions

Require an access code

Filter IP Addresses

Assign

Assign to Everyone

Due

Available from Until

Assignments

Home

Syllabus

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Grades

People

Pages 

Files 

Points

10

Assignment Group

Assignments

Display Grade as

Points

Do not count this assignment towards the final grade

Submission Type

Online

Online Entry Options

Text Entry

Website URL

Media Recordings

File Uploads

Restrict Upload File Types

Submission Attempts

Allowed Attempts

Unlimited

Group Assignment

This is a Group Assignment

Peer Reviews

Require Peer Reviews

Assign

Assign to

Everyone



Due



Available from

Until



+ Add

Announcements

Summer 2020

All ▼

Search 🔍



+ Announcement

External Feeds

Home

Syllabus

Announcements

Topic Title

HTML Editor

B *I* U **A** **A** *I*_x 12pt ▼ Paragraph ▼

0 words

Post to

All Sections × ▼

Attachment Choose File No file chosen

Options

- Delay posting
- Enable podcast feed
- Allow liking



Home

Syllabus

Announcements

Assignments

Discussions

Grades

Pinned Discussions



Discussion

Discussions

Group 2's Discussion



All Sections

Group 1's discussion



All Sections

Post to

All Sections

Attachment Choose File No file chosen

Options

- Allow threaded replies
- Users must post before seeing replies
- Enable podcast feed
- Graded
- Allow liking
- Add to student to-do

Group Discussion

This is a Group Discussion


Available From

Until


Canvas Commons

- Account
- Dashboard
- Courses
- Calendar
- Inbox
- Commons**
- Help

9 - 12 Grades
Melissa King
↓ 705 ☆ 251




PAGE
Chalkboard classroom
All grades
↓ 1.4k ☆ 232




COURSE
Art 1 - Introduction to Art
7 - 11 Grades
Jesus Santillanes
↓ 627 ☆ 221

All grades
Kathryn Dixon
↓ 2.0k ☆ 246



PAGE
Classroom Library
K - 3 Grades
Heather Ellis
↓ 1.1k ☆ 228




PAGE
Canvas Scavenger Hunt
K - 5 Grades
Kelly Dyson
↓ 646 ☆ 218

K - 5 Grades
Lindsey Cole
↓ 1.1k ☆ 246




COURSE
10-Lesson Elementary Template
All grades
Elizabeth Lewis
↓ 1.3k ☆ 227




PAGE
Home Page Template- Colorful Buttons
K - 12 Grades
Kyle Beimfohr
↓ 1.6k ☆ 211

↓ 3.0k ☆ 241



COURSE
Canvas for Elementary
K - 6 Grades
CARRIE GARDNER
↓ 422 ☆ 222



PAGE
Class Calm Zone
All grades
Angela Hoffman
↓ 1.4k ☆ 210

Ideas to try

- Use breakout rooms for small class discussion, and you can circulate them as you would in person.
- Divide students into groups of 4-5 students so they can ask each other questions and for faster help (probably better for older students).
 - I would create corresponding “Group discussion” so students can interact within their group. This will enable more students to participate, particularly for some students.
 - You can also designate students into specific sections and create sections that are available only to each specific section (first create Groups under People, then assign specific student under People to each group)
- Consider whether the live “chat” feature is appropriate for your students (this can be enabled or disabled under Settings in Canvas).
- Set up materials in modules so all your past and current materials can be easily accessible anytime. This is particularly helpful if students fall behind and need to catch up.
- For assignments and quizzes, consider letting students upload files for the assignment instead of having them type it in. They can more easily take a picture of their work or handout or handwritten pdf than typing it or filling in pdfs via Canvas.
- Team up with other teachers in the same grade level and divide the work (every other day or every other week, etc.). There shouldn't be a need for every teacher to recreate the wheel for every class.

Zoom and Canvas Resources

- [Google sheet for online resources:](https://docs.google.com/spreadsheets/d/1JWdUyxrKL_V61tkZaBBpQi2i6dl40_KQGVuFpdaY_nQ/edit?usp=sharing)
https://docs.google.com/spreadsheets/d/1JWdUyxrKL_V61tkZaBBpQi2i6dl40_KQGVuFpdaY_nQ/edit?usp=sharing
- Twitter: @edu_tuan; Website: tuan-d-nguyen.github.io/home
- <https://www.weareteachers.com/zoom-for-teachers/>
- <https://community.canvaslms.com/t5/K12-Users/Canvas-Tips-to-Save-Teachers-Time/bap/268840>
- <https://techhelpful.blogspot.com/2018/10/teacher-tips-for-canvas.html>